



WELCOME TO
LYON COUNTY
KANSAS

LYON COUNTY COMMISSION ACTION SESSION
THURSDAY, MARCH 5, 2026

Ken Duft, Chairman
Doug Peck, Commissioner
Dan Williams, County Controller
Vici Smith, Public Relations Manager

Chris Bartel, Vice Chairman
Molly Priest, County Counselor
Amie Jones, County Clerk

Others attending the meeting:

Erin Rodrigues, Community Corrections Director
Aaron Larson, resident
Beverly Hilbish, Community Corrections
Robbie Weiss, Lyon County Facilities Director
Garrett Nordstrom, GAS
Tagan Trahoon, KVOE

Wayne Scritchfield, Lyon County Engineer
Josh Stevenson, Shop Supervisor
Sam Seeley, Lyon County Planning & Zoning
Melanie Smith, Raise Your Paws
Austin Hoagland, Emporia Gazette
John Alvarado, resident

9:00 A.M. I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVE/AMEND AGENDA

Motion: To Approve the agenda.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

III. PUBLIC COMMENT

None.

IV. OTHER BUSINESS

A. Consider the Minutes of the 02/26/2026 meeting.

Motion: To Approve the minutes from February 26, 2026, as amended.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

B. Consider Warrants Payable for 03/06/2026, in the amount of \$248,977.69.

Motion: To Approve the Warrants Payable for March 3, 2026.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

C. Consider Appointments.

None.

V. DISCUSS PERSONNEL CHANGES

Commissioners reviewed Personnel and Payroll changes.

Motion: To Approve the Payroll changes for March 6, 2026.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

VI. PERMITS

None.

VII. WAYNE SCRITCHFIELD - LYON COUNTY ENGINEER

A. Consider approving the purchase of a used 2022 Superior T4 road broom from Murphy Tractor & Equipment for a total of \$43,700.00 after trade-in allowance for a used 1998 Rosco RB48 road broom from our fleet and allowing the County Engineer to sign the agreement. This expense was identified in our Capital Outlay request. Funds to be taken from Capital Outlay Fund [017-00-9026].

Motion: To Approve the purchase of a used 2022 Superior T4 road broom from Murphy Tractor & Equipment for a total of \$43,700.00 after trade-in allowance for a used 1998 Rosco RB48 road broom to be paid for from 017-00-9026 Capital Outlay account, which was identified on request, and allowing the County Engineer to sign the agreement.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

**Note: This is less than half of what a new broom would cost.*

B. Discuss Bridge SNBI Data Collection Request for Proposals.

Engineer Scritchfield provided Commissioners with information about the new FHWA guidelines requiring additional data be collected for each bridge length structure. This is a Federal requirement that must be done in a two-year time frame.

Motion: To Approve allowing Road and Bridge to advertise to engineering firms wishing to perform the data collection for all of our bridges and to perform initial and routine inspections on bridges currently being constructed.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

VIII. ERIN RODRIGUEZ & BEVERLY HILBISH - COMMUNITY CORRECTIONS

A. Consider approving the FY27 KDOC - Adult Services Comprehensive Plan Grant and Budget.

Motion: To Approve the FY27 KDOC - Adult Services Comprehensive Plan, Grant and Budget.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

B. Consider approving the FY27 KDOC - Juvenile Services Comprehensive Plan Grant and Budget to include the Juvenile Delinquency Prevention Program Request.

Motion: To Approve the FY27 KDOC - Juvenile Services Comprehensive Plan Grant and Budget to include the Juvenile Delinquency Prevention Program Request.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

IX. SAM SEELEY - PLANNING & ZONING

- A. Consider the Renewal of the GeoPermits Portal hosting with Schneider Geospatial for Planning/Zoning/Floodplain web-based permitting. Not to exceed \$6,792.60 to be paid from account [010-15-7600].

Motion: To Approve the Renewal of the GeoPermits Portal hosting with Schneider Geospatial for Planning/Zoning/Floodplain web-based permitting, not to exceed \$6,792.60 to be paid from account 010-15-7600.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

**Note: Lyon County has received \$7,375.00 paid back in fees from this program.*

- B. Consider approving out-of-state travel for Samuel Seeley to attend the (APA) American Planning Association Conference in Detroit, MI, from April 25-28, 2026. (This has been budgeted).

Motion: To Approve out-of-state travel for Samuel Seeley to attend the (APA) American Planning Association Conference in Detroit, MI, from April 25-28, 2026.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

**Note: This is a budgeted item.*

- C. Consider approving out-of-state travel for Samuel Seeley to attend the (ASFPM) Association of State Floodplain Managers Conference in Milwaukee, WI, from May 31-June 4, 2026. (This has been budgeted).

Motion: To Approve out-of-state travel for Samuel Seeley to attend the (ASFPM) Association of State Floodplain Managers Conference in Milwaukee, WI, from May 31-June 4, 2026.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

**Note: This is a budgeted item and helps with certifications, continuing education credits, and federal discount on National Flood Insurance premiums for residents.*

X. ROBBIE WEISS - FACILITIES

- A. Consider approving the quote from Funk Electric Inc. for \$5,395.60 to be paid from Facilities Capitol Fund [017-00-9021].

Motion: To Approve the quote from Funk Electric Inc. for \$5,395.60 to be paid from Facilities Capitol Fund 017-00-9021 to install the Jail outdoor lights.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

**Note: This was a safety issue.*

XI. MELANIE SMITH - RAISE YOUR PAWS

- A. Present numbers from animal shelter services contract.

Melanie Smith with Raise Your Paws, presented the Commissioners with her numbers from the animal shelters service contract. Commissioners discussed with Melanie the 3-day stray hold and 10-day quarantine as part of what the contract stated. Commissioners and Melanie both agreed that both could move forward in a working relationship and work forward on an invoice basis if and when needed.

XII. GARRETT NORDSTROM - GAS

- A. Consideration and Award of a construction contract to Mitchell Markowitz Construction in the amount of \$383,865 for the Community Development Block Grant Commercial Rehabilitation Project #25-CR-003 for Fork and Spoon LLC.

Motion: To Approve and Award a construction contract to Mitchell Markowitz Construction in the amount of \$383,865 for the Community Development Block Grant Commercial Rehabilitation Project #25-CR-003 for Fork and Spoon LLC.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- B. Consideration and Award of a construction contract to Senne & Company Inc. for \$2,634,476 for the Community Development Block Grant Southwick House Project #24-PF-010.

Motion: To Approve and Award a construction contract to Senne & Company Inc. for \$2,634,476 for the Community Development Block Grant Southwick House Project #24-PF-010.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

XIII. COMMISSION/STAFF REPORTS

Commissioner Duft:

- Attended the Welcoming reception for the new ESU President
- Attended the Northeast Kansas County Highway Officials Conference yesterday at the Anderson Building
- Will attend a meeting with the History Center on Wednesday for updates
- Will attend the Saturday Lions Club Breakfast at the Senior Center on Saturday

Commissioner Bartel:

- Talked with Road and Bridge about a road south of Hartford
- Calls on roads since receiving all the rain

Commissioner Peck:

- Attended the Welcoming reception for the new ESU President
- Attended the Community Correction Meeting on Tuesday
- Will attend the Lions Club Breakfast at the Senior Center on Saturday
- Will attend the check presentation at the Sheriff's Office on Monday for the K9 Program.
- Will attend JEDAC on Wednesday

Clerk Jones:

- No Report

Counselor Priest:

- Attended Stepping up on Tuesday at Crosswinds
- Attended the Flint Hills Economic meeting on Tuesday
- Will attend the check presentation at the Sheriff's Office on Monday for the K9 Program.
- Will attend JEDAC on Wednesday

Controller Williams:

- The auditor is here
- Attended the Flint Hills Economic meeting on Tuesday
- Will attend JEDAC on Wednesday
- Presented sales tax numbers

PIO Smith:

- Met with Amie about tax information
- Attended the Northeast Kansas County Highway Officials Conference yesterday at the Anderson Building
- Will attend FEMA training on Tuesday and Wednesday
- Will attend the check presentation at the Sheriff's Office on Monday for the K9 Program

Break until 11:00 am.

Motion: To break until 11:00 am.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

XIV. EXECUTIVE SESSION - SECURITY EXCEPTION

Motion: To move to an Executive Session for Security Exceptions with Commissioners, Counselor Priest, Controller Williams, Sheriff Cope, Roxy Van Gundy, Robbie Weiss, John Koelsch and Ben Moore to return at 12:00pm.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

The meeting reconvened at 12:00 p.m. with information.

XV. ADJOURNMENT

Motion: To Adjourn.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

There being no further business before the Board, an Action Session will take place on March 12, 2026 at 9:00 a.m., in the Commission Chambers.

Attest:

Affirm:

Amie Jones
Lyon County Master Clerk

Ken Duft, Chairman
Lyon County Commission