



WELCOME TO
LYON COUNTY
KANSAS

LYON COUNTY COMMISSION ACTION SESSION
THURSDAY, JANUARY 15, 2026

Ken Duft, Chairman
Doug Peck, Commissioner
Dan Williams, County Controller
Vici Smith, Public Relations Manager

Chris Bartel, Vice Chairman
Molly Priest, County Counselor
Amie Jones, County Clerk

Others attending the meeting:

Alicia Rumold, Lyon County Human Resources
Wayne Scritchfield, Lyon County Engineer
Robbie Weiss, Lyon County Facilities
John Alvarado, resident

Austin Hoagland, Emporia Gazette
Ryan Janzen, Lyon County Appraiser
Jean Barnett, Lyon County I.T. Director
Jamie Williams, Lyon County I.T.

9:00 A.M. I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVE/AMEND AGENDA

Motion: To Approve the agenda as written.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

III. PUBLIC COMMENT

None.

IV. OTHER BUSINESS

A. Consider the Minutes of the January 8, 2026 meeting.

Motion: To Approve the minutes from January 8, 2026 as written.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

B. Consider Warrants Payable for January 16, 2026, in the amount of \$84,439.94.

Motion: To Approve Warrants Payable for January 16, 2026.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

C. Consider Payroll Payable for January 16, 2026, in the amount of \$400,654.81.

Motion: To Approve Payroll Payable for January 16, 2026.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

D. Consider Payroll Withholdings Payable for January 16, 2026, in the amount of \$340,486.06.

Motion: To Approve Payroll Withholdings for January 16, 2026.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

E. Consider Appointments.

Motion: To Approve re-appointing LeRoy Boline and Aaron Davis to the Lyon County Planning/Appeals board for a 3-year term expiring 12-31-2028.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Motion: To Approve re-appointing Doug Peck to the Community Corrections Advisory Board for a 2-year term to expire 12-31-2027.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Motion: To Approve re-appointing Ty Wheeler to the Community Corrections Advisory Board for a 2-year term to expire 12-31-2027.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Motion: To Approve appointing Coy Horton as Americus Township Trustee for the term ending on 12/31/2028.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Motion: To Approve the Changes to the Yearly Appointment list.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

F. Approve Annual Report of Ivy Township.

Motion: To Approve the Annual Report for Ivy Township date 12/31/2025.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

G. Reorganization

Motion: To keep Ken Duft as Chairman and Chris Bartel as Vice-Chair.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

V. DISCUSS PERSONNEL CHANGES

Motion: To Approve the Personnel and Payroll changes.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

VI. PERMITS

None.

VII. ROBBIE WEISS - FACILITIES

- A. Request approval of the quote from Thermal Comfort Air for Supervisor Server Upgrade & Integration for \$28,907.00 from account# 017-00-9021 - Facilities Capitol Fund.

Motion: To Approve the quote from Thermal Comfort Air for Supervisor Server Upgrade & Integration for \$28,907.00 from account # 017-00-9021 - Facilities Capitol Fund.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

VIII. WAYNE SCRITCHFIELD - HIGHWAY DEPARTMENT

- A. Request approval of the purchase of three axles for the Highway Department 1974 Hercules Equipment Trailer from Dexter in the amount of \$5,578.30. Funds to be taken from account# 011-008315 - Repair Supplies.

Motion: To Approve the purchase of three axles for the Highway Department 1974 Hercules Equipment Trailer from Dexter in the amount of \$5,578.30. Funds to be taken from account# 011-008315 - Repair Supplies.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- B. Request approval of expenditure for fuel injector kit for a 2015 Kenworth Dump Truck in the amount of \$6,837.98 from Hoyt's Truck Center. Funds to be taken from account# 011-00-8315 - Repair Supplies.

Motion: To Approve the expenditure for fuel injector kit for a 2015 Kenworth Dump Truck in the amount of \$6,837.98 from Hoyt's Truck Center to be paid from account # 011-00-8315 - Repair Supplies.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- C. Request approval of the purchase of 24 grader tires from Mel's Tire LLC of Emporia in the amount of \$25,800.00. Funds to be taken from account# 011-00-8431 - Tire Purchase.

Motion: To Approve the purchase of 24 grader tires from Mel's Tire LLC of Emporia in the amount of \$25,800.00 from account # 011-00-8431 - Tire Purchase.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- D. Request approval to purchase two Kenworth Dump Trucks from Master Tech Truck & Equipment for a total of \$551,021.99 after trade-in allowance for two used trucks from our fleet and allow the County Engineer to sign the agreement. Funds to be taken from Capital Outlay Fund, account# 017-00-9026.

Motion: To Approve the purchase of two Kenworth Dump Trucks from Master Tech Truck & Equipment for a total of \$551,021.99 after trade-in allowance for two used trucks from our fleet and to allow the County Engineer to sign the agreement. Funds to be taken from Capital Outlay Fund, account # 017-00-9026.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

IX. DAN WILLIAMS - CONTROLLER

- A. Request approval to transfer of \$90,000.00 from fund# 010-00-9900 - General Fund to fund# 053-00-5901 - Tort Liability fund.

Motion: To Approve to transfer of \$90,000.00 from fund # 010-00-9900 - General Fund to fund # 053-00-5901 - Tort Liability fund.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- B. Request approval to pay KCAMP from account# 053-00-7233 for the Annual Liability Insurance Premium in the amount of \$594,085.00.

Motion: To Approve to pay KCAMP from account# 053-00-7233 for the Annual Liability Insurance Premium in the amount of \$594,085.00.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- C. Request approval to pay Gilmore Bell for Professional services rendered as bond counsel for issuance of the bond to be paid from Account# 050-00-9001 - Bond Expense, in the amount of \$52,500.00.

Motion: To Approve to pay Gilmore Bell for Professional services rendered as bond counsel for issuance of the bond to be paid from Account# 050-00-9001 - Bond Expense, in the amount of \$52,500.00.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

X. RYAN JANZEN - APPRAISER

- A. Request approval of \$17,326.17 to be paid to Postalocity/Broadstroke for 2026 CVN and 2026 PPVN mailings from account# 010-25-7110.
NOTE: This expense covers mailing of two sets of notices, March 1 CVNs and May 1 PPVNs.

Motion: To Approve \$17,326.17 to be paid to Postalocity/Broadstroke for 2026 Change of Valuation Notice and 2026 Personal Property Valuation Notice mailings from account # 010-25-7110.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck
NAYS: None

NOTE: This expense covers mailing of two sets of notices being sent.

- B. Request approval for out of state travel for Ryan Janzen to attend the IAAO GIS/Valuation Technologies Conference in Mobile, AL March 30-April 2, 2026 for an amount not to exceed \$1,300.00 from account# 010-25-7420, 010-25-7421 and 010-25-7164.
NOTE: Attendee will be paying the remaining expenses personally, approximately \$1,475.00.

Motion: To Approve out-of-state travel for Ryan Janzen to attend the IAAO GIS/Valuation Technologies Conference in Mobile, AL March 30-April 2, 2026 and not to exceed \$1,300.00 in expenses.

RESULT: Approved
MOTION: Vice-Chair Bartel
SECOND: Commissioner Peck
AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck
NAYS: None

XI. JEAN BARNETT & JAMIE WILLIAMS - IT DEPARTMENT

- A. Consider approving the quote from CDW-G for the purchase of 47 new PCs and miscellaneous video equipment for a total of \$46,404.74 to be paid from Multi-Year Fund# 017-00-9001.

Motion: To Approve the quote from CDW-G for the purchase of 47 new PCs and miscellaneous video equipment for a total of \$46,404.74 to be paid from Multi-Year Fund # 017-00-9001.

RESULT: Approved
MOTION: Commissioner Peck
SECOND: Vice-Chair Bartel
AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck
NAYS: None

XII. ALICIA RUMOLD - HUMAN RESOURCES

- A. Present Commissioners with the newest version of the employee handbook for their review.

Commissioners will review the handbook and changes and come back to vote on it once reviewed.

XIII. COMMISSIONER/COUNSELOR/CONTROLLER/CLERK REPORT

Commissioner Duft:

- Attended Fair Board Dinner on Sunday
- Met with Molly and Cathy Pimple on Wednesday
- Spoke with Road and Bridge on road conditions
- Will attend Evora Wheeler's funeral Saturday
- Attended the LEPC meeting last Thursday

Commissioner Bartel:

- Attended an interview with Dan and Tagan
- Attended Fair Board Dinner on Sunday
- Attended the Extension meeting on Monday
- Attended the Republican Party Meeting on Tuesday

Commissioner Peck:

- Attended the LEPC meeting last Thursday
- Attended RDA meeting on Friday
- Attended Fair Board Dinner on Sunday
- Will attend JEDAC on Monday

Clerk Jones:

- Attended the LEPC meeting last Thursday

Counselor Priest:

- Attended the LEPC meeting last Thursday
- Attended RDA on Friday
- Met with Ken and Cathy Pimple on Wednesday

Controller Williams:

- On February 18 is the City/County Meeting at the City
- Attended RDA on Friday
- Attended Fair Board Dinner on Sunday
- Will attend JEDAC on Monday

PIO Smith:

- Attended the LEPC meeting last Thursday
- Attended the Extension Board meeting on Monday
- Attended the Executive Board meeting on Monday

- Attended Unbound planning on Tuesday
- Attended MUPP board meeting on Wednesday
- Will attend the CPC meeting today

XIV. EXECUTIVE SESSION

A. Legal

Motion: To Move to a Legal Executive Session with Commissioners and Counselor Priest for attorney client privilege to return at 11:10am.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at 11:10 am with information.

XV. ADJOURNMENT

Motion: To Adjourn.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

There being no further business before the Board, an Action Session will take place on January 22, 2026 at 9:00 a.m., in the Commission Chambers.

Attest:

Affirm

Amie Jones
Lyon County Master Clerk

Ken Duft, Chairman
Lyon County Commission

LYON COUNTY COMMISSION

2026 YEARLY APPOINTMENTS

1. **Commission Chairman:** Ken Duft
2. **Commission Vice Chairman:** Chris Bartel
3. **Commission Representatives:**
 - ECKAN: Sharon Gaede
 - Historical Society: Ken Duft
 - Fair Board: Ken Duft
 - Extension Board: Chris Bartel
 - Aging Advisory Board: Ken Duft
 - Newman Regional Hospital Board: All Commissioners
 - CareArc Board: Molly Priest
 - JEDAC: Doug Peck
4. **Noxious Weed/Household Hazardous Waste Director:** Amy Welch
5. **Emergency Preparedness Coordinator:** Jarrod Fell
6. **Zoning/Flood Plain Director:** Sam Seeley
7. **Health Officer:** Dr. Oyenuga, MD
8. **County Counselor:** Molly Priest
9. **Investment Officer:** Sharon Gaede
10. **Freedom of Information Officer:** Amie Jones
11. **County Engineer:** Wayne Scritchfield
12. **County Surveyor:** Wayne Scritchfield
13. **County Appraiser:** Ryan Janzen
14. **Security Supervisor:** Tobey Kelly
15. **Facilities Manager:** Robbie Weiss
16. **Human Resource Director:** Alicia Rumold
17. **Controller:** Dan Williams
18. **United Way Representative:** Sharon Gaede
19. **ADA Compliance Officer:** Joseph Matt Collins
20. **Animal Control Officer:** Asa Fell
21. **Official Radio Broadcaster:** Emporia Radio Stations
22. **Official Newspaper:** The Emporia Gazette
23. **Designated Depositories:** All banks in the county
24. **Public Information Officer:** Vici Smith, Alternate Bobby Hale
25. **Fairgrounds:** Dan Williams and Odalys Chitanavong
26. **I.T. Department:** Jean Barnett
27. **Community Corrections Director:** Erin Rodriguez
28. **Lyon County Coroner:** Frontier Medical Management Services of Kansas
29. **Public Relations Manager:** Vici Smith
30. **LCAT:** Shane Brunner
31. **Lyon Co. Emergency Communications Center (LCECC):** Roxy Van Gundy