



WELCOME TO
LYON COUNTY
KANSAS

LYON COUNTY COMMISSION ACTION SESSION
THURSDAY, DECEMBER 18, 2025

Ken Duft, Chairman
Doug Peck, Commissioner
Dan Williams, County Controller
Vici Smith, Public Relations Manager

Chris Bartel, Vice Chairman
Molly Priest, County Counselor
Amie Jones, County Clerk

Others attending the meeting:

Leah Torrens, Assistant County Attorney
Roxy VanGundy, LCECC
Tobey Kelly, Lyon County Sheriff's Office
Sam Seeley, Lyon County Planning and Zoning
Alicia Rumold, Lyon County Human Resources
Wayne Scritchfield, Lyon County Engineer

Austin Hoagland, Emporia Gazette
Jarom Smith, Lyon County Observer
Tagan Trahoon, KVOE
John Alvarado, resident

9:00 a.m. I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. APPROVE/AMEND AGENDA

Motion: To Approve the agenda as written.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

III. PUBLIC COMMENT

None.

IV. OTHER BUSINESS

A. Consider the Minutes of the 12/12/2025 meeting.

Motion: To Approve the minutes from 12/12/2025 as written.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- B. Consider Warrants Payable for December 18, 2025, in the amount of \$134,649.85.

Motion: To Approve Warrants Payable for 12/18/2025.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- C. Consider Payroll Payable for December 18, 2025, in the amount of \$389,443.73.

Motion: To Approve Payroll Payable for 12/18/25.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- D. Consider Payroll Withholdings Payable for December 18, 2025, in the amount of \$587,156.97.

Motion: To Approve Payroll Withholding for 12/18/25.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- E. Consider Appointments.

None.

V. DISCUSS PERSONNEL CHANGES

Commissioners reviewed Personnel and Payroll changes.

VI. PERMITS

None.

VII. ROXY VANGUNDY - LCECC911

- A. Request approval to pay the City of Emporia LCECC's third of the Motorola Flex server migration and ArcGIS update, server migration and equipment for a total of \$33,374.92 to be paid from account# 19-00-7600.

Motion: To Approve paying the City of Emporia LCECC's third of the Motorola Flex server migration and ArcGIS update, server migration and equipment for a total of \$33,374.92 to be paid from account 019-00-7600.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Note: This is paid for from 911 Funds.

- B. Request approval to pay Frontline Public Safety Solutions, \$3,183.48 from account# 10-28-7600 for QA/DOR/Employee Documentation & Policy Software.

Motion: To Approve paying the Frontline Public Safety Solutions, \$3,183.48 from account 010-28-7600 for Quality Assurance/DOR/Employee Documentation & Policy Software.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

VIII. TOBY KELLY - SHERIFF'S OFFICE

- A. Request approval for payment of the invoice from Motorola for a camera system from account# 017-00-9013. This is monies received from insurance.

Motion: To Approve payment of the invoice from Motorola in the amount of \$7,388.20 for a camera system from account 017-00-9013. Payment for this is from insurance reimbursement payment.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Chairman Duft

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

IX. SAM SEELEY - PLANNING ZONING & FLOOD PLAIN MGMT.

- A. Consider recommendation of approval for application PTC2025-01 to rezone 2985 W. South Avenue, Emporia, KS from Heavy Industrial to Civic/Public.

Motion: To Approve application PTC2025-01 to rezone 2985 W. South Avenue, Emporia, KS from Heavy Industrial to Civic/Public. Resolution 24-25, A Resolution Amending a Parcel Type Change In a Certain Area In Lyon County To Civic/Public and Amending the County Regulation Plan Map as Adopted by Resolution 02-21, as Amended, of Lyon County, Kansas, To Conform With Said Parcel Type Change.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

X. WAYNE SCRITCHFIELD - HIGHWAY DEPARTMENT

- A. Engineering requests the bid from Welborn Sales, Inc. for bridge decking in the amount of \$31,114.29 be awarded. Funds to be taken from Special Bridge Fund 033-00-8351 Steel Decking.

Motion: To Approve the bid from Welborn Sales, Inc. for bridge decking in the amount of \$31,114.29 to be paid from Special Bridge Fund 033-00-8351 Steel Decking.

RESULT: Approved

MOTION: Vice-Chair Bartel

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- B. The Highway Department requests the proposal from Cook, Flatt & Strobel Engineers P.A. for geotechnical engineering services be awarded and paid from Special Bridge Fund 033-00-7601 Engineering Services for an estimated amount of \$23,000.00 and allow the County Engineer to sign the contract.

Motion: To Approve the proposal from Cook, Flatt & Strobel Engineers P.A. for geology engineering services be awarded and paid from Special Bridge Fund 033-00-7601 Engineering Services not to exceed \$23,000.00 and allow the County Engineer to sign the contract.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

- C. The County has received updated load ratings for the final round of load ratings done for the counties. Through the process, two bridges were identified that need to have the load postings revised. The Highway Department request the Commission adopt a resolution revising the load restrictions for these two bridges.

The County has received updated load ratings for the final round of load ratings done for the counties. Through the process, two bridges were identified that need to have the load postings revised.

Motion: To Approve Resolution 25-25, A Resolution Establishing a Weight Limit on Certain Bridges.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Note: Local Public Authority Bridge number 750, Local Public Authority Bridge number 943.0-514.2.

XI. VICI SMITH - PUBLIC INFORMATION OFFICER

- A. Present Social Media Management and Archiving.

Motion: To Approve switching to Orlo, for Social Media Management and Archiving in the amount of \$6,000.00 from account 010-01-7609 and allow Vici Smith to sign the contract.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Note: Over the three-year contract term, this company will end up saving the County over \$6,000.00.

XII. DAN WILLIAMS - LYON COUNTY CONTROLLER

- A. Request to approve encumbering the 2025 audit for the amount of \$34,950.00 paid from account 010-01-7399 (Accounting and Auditing) to Agler and Gaeddert Chartered CPA.

Motion: To Approve encumbering the 2025 audit for the amount of \$34,950.00 paid from account 010-01-7399 (Accounting and Auditing) to Agler and Gaeddert Chartered CPA.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

XIII. ALICIA RUMOLD - HUMAN RESOURCES

- A. Employee Recognition.

Employees were recognized for their years of service working for Lyon County.

XIV. COMMISSIONER/COUNSELOR/CONTROLLER/CLERK REPORT

Commissioner Duft:

- Toured A1 pump and Jet on Friday
- Attended Wreaths Across America at Memorial Lawn Cemetery on Saturday
- Calls on road issues
- Calls and questions about property taxes
- Met with Vici on Saturday

Commissioner Bartel:

- Toured A1 pump and Jet on Friday, separately from Commission Duft
- Attended Wreaths Across America at Maplewood Memorial Lawn Cemetery on Saturday
- Monday took a road call, just to say Thank you for fixing the road.

Commissioner Peck:

- Attended RDA on Friday

- Attended Wreaths Across America at Memorial Lawn Cemetery at 11 a.m.
- Will attend a luncheon at Road and Bridge on Friday
- Took a call about Road 10 and Thanked Road and Bridge for their work

Clerk Jones:

- No Report

Assistant County Attorney Torrens :

- No Report

Controller Williams:

- Today is the last day for financial approval. Everyone needs to get all encumbrance into Nancy ASAP

PIO Smith:

- Attended Wreaths Across America at Memorial Lawn Cemetery at 11 a.m.
- Mentorship meeting for 3CMA

XV. EXECUTIVE SESSION

A. NEP

Motion: To move to the Non-Elected Personnel Session for employee evaluation with Commissioners and Shane Brunner to return at 10:35 am.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at 10:35 a.m.

XVI. ADJOURNMENT

Next week's meeting will be on Wednesday, December 24th, at 9:00 a.m.

Motion: To Adjourn.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

There being no further business before the Board, a Action Session will take place on December 24, 2025 at 9:00 a.m., in the Commission Chambers.

Attest:

Affirm:

Amie Jones
Lyon County Master Clerk

Ken Duft, Chairman
Lyon County Commission