



WELCOME TO
LYON COUNTY
KANSAS

LYON COUNTY COMMISSION ACTION SESSION
THURSDAY, NOVEMBER 20, 2025

Ken Duft, Chairman
Doug Peck, Commissioner
Dan Williams, County Controller
Vici Smith, Public Relations Manager

Chris Bartel, Vice Chairman
Molly Priest, County Counselor
Amie Jones, County Clerk

Others attending the meeting:

Alicia Rumold, Lyon County Human Resources
Wayne Scritchfield, Lyon County Engineer

Austin Hoagland, Emporia Gazette
Roxy VanGundy, Emergency Communication

9:00 A.M. **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

II. APPROVE/AMEND AGENDA

Motion: To Approve the agenda as written.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

III. PUBLIC COMMENT

None.

IV. OTHER BUSINESS

A. Consider the Minutes of the November 13, 2025 meeting.

Motion: To Approve the minutes as written.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

B. Consider Warrants Payable for November 21, 2025, in the amount of \$302,268.09.

Motion: To Approve Warrants Payable.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

C. Consider Payroll Payable for November 21, 2025, in the amount of \$398,355.71.

Motion: To Approve Payroll Payable.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

D. Consider Payroll Withholdings Payable for November 21, 2025, in the amount of \$542,124.04.

Motion: To Approve Payroll Withholding Payable.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

E. Consider Appointments.

None.

V. DISCUSS PERSONNEL CHANGES

Information only

VI. PERMITS

None.

VII. ALICIA RUMOLD - HUMAN RESOURCES

Consider approving expenditure for holiday gift certificates for employees to Goods Cash Saver from account 044-00-7280. 273 certificates at \$90 each.

Motion: To Approve the expenditure of holiday gift certificates for employees to Goods Cash Saver from account 044-00-7280. For 273 certificates at \$90 each for a total sum of \$24,570.00, payment to be made to Bob's Super-Saver, Inc.

RESULT: Approved

MOTION: Commissioner Peck

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Note: A \$10 donation will be added to each certificate from Goods Cash Saver making each certificate \$100.00 for our employees.

VIII. EXECUTIVE SESSION

NEP - Employee Evaluation

Motion: To move to Non-Elected Personnel for employee evaluation with Commissioner and Robbie Weiss to return on or before 9:45 a.m.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Commissioner Peck

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at 9:45 a.m.

IX. EXECUTIVE SESSION

NEP - Employee Evaluation

Motion: To move to Non-Elected Personnel for employee evaluation with Commissioners and Wayne Scritchfield to return on or before 10:00 a.m.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at 10:00 a.m.

X. EXECUTIVE SESSION

NEP - Employee Evaluation

Motion: To move to Non-Elected Personnel for employee evaluation with Commissioners and Roxy VanGundy to return at 10:15 a.m.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at 10:15 a.m.

XI. EXECUTIVE SESSION

Attorney-Client Privilege

Motion: To move to Non-Elected Personnel executive session for Attorney-Client Privileges for confidential data on potential contract with Commissioners, Counselor Priest, Controller Williams, Dr. Caron Daugherty, and Brad Kraft to return on or before 10:45 a.m.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

Meeting reconvened at

XII. COMMISSIONER/COUNSELOR/CONTROLLER/CLERK REPORT

Commissioner Duft:

- Attended NEKCO
- Had a conference call with Vici to consider the Dennis Quade TV show
- Congratulated Roxy and team for receiving Emergency Dispatch ACE accreditation through the Academy of Emergency Dispatch
- Had a call from a resident about cats
- Next week's meeting will be on Wednesday, 11/26/2025 due to the Thanksgiving holiday

Commissioner Bartel:

- Attend a conference call with Dan on the bond rating
- Took calls on roads
- Calls about last week's meeting and how things were handled
- Looked at Road 30 and the work being done
- Will attend the department head meeting tomorrow at 10am

Commissioner Peck:

- Will attend the RDA meeting tomorrow
- Will attend the search committee for ESU tomorrow
- Next week's meeting will be on Wednesday, 11/26/2025

Clerk Jones:

- Attended NEKCO last Friday
- Will attend the department head meeting tomorrow at 10am

Counselor Priest:

- Attended NEKCO last Friday
- Will attend the RDA meeting tomorrow
- Will attend the department head meeting tomorrow at 10am
- Will schedule a time to go to A1

Controller Williams:

- Attend a conference call with Chris on the bond rating
- Will attend the RDA meeting tomorrow
- Will attend the department head meeting tomorrow at 10am

PIO Smith:

- Attended the 3CMA Mentorship meeting on Tuesday
- Attended the MUPP Board Meeting on Tuesday
- Attended a PIO Meeting at the Zoo Education Center on Tuesday
- Had a call with Ken and the Producer with Viewpoint on Wednesday
- Will attend the CPC meeting on Thursday
- Will attend the Ribbon Cutting for ESB Financial Holiday Plaza and Emporia Skating Rink on Thursday
- Will attend the department head meeting tomorrow at 10am
- Advised I will be gone 11/26 & 12/1
- I received an email from Clay Childs re: the possibility of using LCAT during the Wreaths Across America ceremony. Gave him Shane Brunner's contact information.

XIII. ADJOURNMENT

Motion: To Adjourn.

RESULT: Approved

MOTION: Chairman Duft

SECOND: Vice-Chair Bartel

AYES: Chairman Duft, Vice-Chair Bartel, Commissioner Peck

NAYS: None

There being no further business before the Board, a Auction Session will take place on November 26, 2025, at 9:00 a.m., in the Commission Chambers.

Attest:

Affirm:

Amie Jones
Lyon County Master Clerk

Ken Duft, Chairman
Lyon County Commission